

**Extended Field Trip Request Form**

JUL 25 2022

Request should be submitted to principal thirty days (30) in advance of trip. Extended field trips require Superintendent's and/or Board of Education approval if trip is over 100 miles or overnight.

VCSD SUPT'S OFFICE

Teacher's Name Vickie Sax Date of Request 7/25/22

I am requesting permission to take Varsity Softball  
# of students, grade level, department

on a field trip to NYS PHSAA Softball Finals, Long Island  
destination and location  
Games on 6/3/22 6/4/22  
event day/date day/date

Departure from/Time/Date 6/3/22 8:00 am Return Location/Time/Date 6/4/22 6 pm  
day/date day/date

Transportation Requested: School Bus(es) needed  Charter Bus(es) needed  Cost: \$         

Funding Source for charter bus District Transportation

Admission Charge per Student \$          Total          Funding Source         

Additional Costs \$          (Please explain)         

Total District Costs of Entire Trip \$         

Advance check needed  yes (Attach written request)  no

Instructional Objectives of Trip/Curriculum Connections: Play Semi Final game and Final (TBD)

Required Attachments:

- Transportation Request Form
- Itinerary/Supervision Form
- Manifest/Roster Form

If applicable:

- Advance check request with amount, full vendor name and address and purpose of check.

Principal \_\_\_\_\_  
Date \_\_\_\_\_

Director of P.E. & Athletics (as applicable) [Signature]  
Date 7/25/22

Assistant Superintendent \_\_\_\_\_  
Date \_\_\_\_\_

Superintendent [Signature]  
Date 7/25/22

Board of Education \_\_\_\_\_

Comments: \_\_\_\_\_

Approved	Disapproved
Approved	Disapproved
<u>        </u>	<u>        </u>
Approved	Disapproved
Approved	Disapproved
<u>        </u>	<u>        </u>
Approved	Disapproved



# Vestal Softball State Tournament

## Itinerary

### Friday, June 10<sup>th</sup>

**7:45am** Begin Loading Bus at Stadium Loop

**8:15am** Bus departs (Wear Fun & Relaxed Vestal Softball gear!)

Breakfast (Bring Your Own)

**1:00pm - 1:30pm** Arrive Moriches Sports Complex 640 Moriches-Middle Island Rd) Moriches, NY 11955

Lunch (Sandwiches, fruit, etc. provided by Diamond Club)

**2:00pm** Mandatory Bat Inspection/Stretch & Walk/Dress for Practice/Merchandise Souvenir Shopping (\$)

**3:00pm** Practice @ Moriches Sports Complex

**4:30pm** Depart Moriches Sports Complex

**5:30pm** Dinner at Olive Garden (257 Centereach Mall, Centereach, NY 11720)

**7:30pm** Check-In Hotel: Hyatt Regency Long Island (1717 Motor Parkway, Hauppauge, NY 11788)

**9:00pm** Team Meeting & Lights Out!

### Saturday, June 11<sup>th</sup>

**8:00am** Bus departs from Hyatt Regency (breakfast on bus)

**8:45am** Arrive 365 Athletics Facility for Warmups/BP (990 B Station Rd Bellport, NY 11713)

**10:00am** Depart 365 Athletics Facility

**10:20am** Arrive Moriches Sports Complex (640 Moriches-Middle Island Rd) Moriches, NY 11955)

**10:50am** Pre-game Field Warmup

**11:15am** Semi-Final Game vs Troy (Field #1)

Lunch (sandwiches, snacks coolers on bus)

**3:45pm** State Championship Final (Field #3)

Dinner on Way Home (on bus)